



UK Advocacy Internship

Key Roles and Responsibilities:

Case Work

- Attend with staff on survivor visits
- Prepare letters/documents on behalf of survivors
- Managing administration of case work
- Respond to telephone enquiries from survivors or their case workers
- Advocating with agencies on behalf of survivors (under supervision from Legal Director (UK))

Team Admin

- Preparing and editing standard letters
- Preparing and editing policy/compliance documents
- Preparing leaflets/brochures for victims/CSR and Professionals
- Proofing and Editing documents
- Preparing and delivering talks as and when required
- Assisting the Legal Director (UK)

Research incl. Parliamentary Monitoring

- Providing briefing papers on legislative issues/policy
- Summarising documents on legislation/policy
- Updating Legal Director (UK) on incoming papers/parliamentary questions
- Preparing research papers based on case work
- Preparing/sourcing documents for other organisations on legal issues relating to victims

Ideal Candidate:

- Undergraduate degree in law . Graduate Diploma in Law preferred but not essential
- Excellent written and verbal communication skills
- Excellent research skills
- Self-starting, compassionate, patient, punctual, dedicated, team player and professional



- Flexible enough to roll with the punches in a fast-growing, pioneering organisation
- Passionate about ending slavery and the work of Hope for Justice

How to apply:

Send your resume/CV and a covering letter including your full contact details to hr@hopeforjustice.org

Please put 'UK Advocacy' in the subject line of your email.